

State of New York  
County of Fulton  
Town of Caroga

Minutes of the regular monthly Caroga Town Board meeting held on November 12, 2025 at 6:30 pm at Town hall. Following the roll being called of the board members in attendance the salute to the flag followed.

Supervisor Ralph Palcovic – Present  
Councilmember John Glenn – Arrived at 6:32 pm  
Councilmember Barbara DeLuca - Here  
Councilmember Richard Sturgess – Here  
Councilmember Matthew Cooper - Here

Also in attendance were Steve Stedman – Golf Course Maintenance, Roy Stock, there were approximately 50 members of the public and the Leader Herald reporter Todd McAdam..

Supervisor Palcovic asked for a motion to read or waive the reading of the previous month's meeting minutes. Councilmember Sturgess made a motion to waive the reading of the previous month's minutes. Councilmember Cooper seconded the motion. All board members were in favor of the motion: Palcovic, DeLuca, Glenn, Sturgess, Cooper.

Supervisor Palcovic announced at 7 pm the public hearing on the contract with the Caroga Lake Volunteer Fire Company for fire protection for the year 2026 will be opened.

#### **Committee Reports:**

**Wheelerville Bike Trail** – Mr. Manning submitted a written report and Supervisor Palcovic spoke to him on the phone. The Supervisor reported he is working on a grant. The trails are closed for the current season.

**BTI** – No report.

**Assessor** – Leigh Anne Loucks submitted a written report. The Supervisor noted she continues to answer phone calls about questions regarding school tax bills issues and STAR problems. Senior exemptions are continuing (to be returned) approximately 75% are in. If any senior needs assistance they can give her a call. Property record cards continue to be reviewed. Second notice for Senior Exemptions will be going out in January. Routine work is also being done.

**Town Clerk** - Linda Gilbert reported the monthly report was submitted. In reconciling the October bank statement, a discrepancy of \$0.55 was found the funds were turned over to the town supervisor.

**Code Enforcement** – Mr. Fancher issued a written report to the supervisor. Supervisor Palcovic reported 21 permits were issued totally \$4,067.00 in fees collected. The valuation of the permits was \$687,556.00. Mr. Fancher stated he conducted 42 inspections. He is working on reviewing

changes to the barn renovation project. He is the job follower. Mr. Fancher has had several meetings with home owners on remodels. People are in a hurry to get permits before the new law takes effect 12/31/25 that the only heating source will be electric.

Councilmember DeLuca asked about the statistics of the permits for Short Term Rentals (STR). She would like that information at next month's meeting. The clerk noted she spoke to the county treasurer last week. There is a new program whereby information on the STR's in the county will be available to the public. Supervisor Palcovic noted it was discussed at length at the Board of Supervisor's meeting. The information will go into a statewide database as they want their share of the bed tax money.

**Dog Control Officer** – The clerk reported Mr. Dutcher had four calls for the month.

**Golf Course** – Mr. Stedman reported the golf carts are under the pavilion right now. Half have been treated with dry gas and also have had the batteries disconnected. WB the vendor we lease the carts from did come in and change all of the oil and filters two weeks ago.

The club house is cleaned up. The freezable liquids still have to be removed. The bathrooms are blown out. The pumps have been winterized.

As for the course, snow mold application has been put on the tee's, green, and approaches. All of the accessories – benches, ball washers, and markers have been brought in.

A small project by #4 was completed in the last two weeks.

Mr. Stedman has begun work on the irrigation system. It is being blown out and winterized. He has been working on cleaning out the shop. The fertilizer is being packed away. He is getting ready for moving.

Councilmember Sturgess wanted to talk to the board about adding on to the pole barn construction project. There is a shortfall of about 10 golf carts (being under cover) Councilmember Sturgess suggested putting a lean-to off the right-hand side. "It has been talked about multiple times." He will get the figures to do that. Year to date Councilmember Sturgess reported as of October 31 the golf course made \$381,842.50. Six years ago, prior to the fire revenue was \$120,000.00. This gives the board room to make the seventy thousand dollars in equipment purchases. It is all funded by revenue from the golf course. It is not costing the taxpayers. There have been a handful of years that the golf course has cost taxpayers a lot. We are putting the profits in to the course.

Supervisor Palcovic noted Councilmembers Sturgess and Cooper are following the oversight of the project. The code officer has picked up extra duties as the project compliance follower. This is above and beyond his duties as code officer. We would have had to hire someone to over see the contractor. The councilmembers are able to act on any change orders up to \$5,000.00.

Councilmember Sturgess just received an email with the cost of the lean-to. To have 6 inches of concrete 13' x 80' it would be \$8,600.00. To pour Sono tubes, to make posts frost free with 15-

foot beams 2 x 12 rafters, with metal roofing is \$13,400.00. The total would be \$22,000.00. He talked to Councilmember Cooper about this.

**RESOLUTION #2025-115 to make a change order in the Pole Barn construction contract** was offered by Councilmember Sturgess at the regular monthly meeting of the Caroga Town Board held on November 12, 2025.

**WHEREAS**, a shortfall in the area to store golf carts has been discovered, and

**WHEREAS**, Councilmember Sturgess received an email that gave a cost of \$22,000.00 to add a 13' x 80' lean-to with six inches of concrete, off the right side of the existing structure, now therefore be it

**RESOLVED**, that the Caroga Town Board does hereby move to spend \$8,600.00 for a concrete slab, and \$13,400.00 to construct the lean-to on the Pole Barn construction project for a total of \$22,000.00.

Seconded by Supervisor Palcovic

**Discussion:** The supervisor noted we are still within budgeted construction costs. Councilmember Sturgess noted there were two change orders by their suggestion.

Adopted by a vote of 5 Ayes: Palcovic, Glenn, DeLuca, Sturgess, Cooper

**Highway** – Mr. Stock reported they are gearing up for winter. The Supervisor asked about the tree that was taken down. Mr. Stock stated a tree was taken down by Mark Ford's house if not in a blow down it could have done damage to his house. Supervisor Palcovic stated it was on town property and was taken down by a contractor.

**Lakes Management** - Mr. Hogan noted the success of the 2024 pilot program of using the herbicide ProcellaCOR. The goal was a reduction of 50% on East Caroga and 95% on West Caroga. They followed an Adirondack Park Agency recommendation to expand the application to the bay off Avery Road and the result was a 95% removal of Milfoil by 95% in East and West Caroga Lakes. These results reduced the diver's budget greatly.

The future of the Diver Assisted Suction Harvesting (DASH) is to move to rapid identification removal and continued prevention mode. Regrowth in some areas will be after 4 – 5 years. The DASH program will be reduced down. Mr. Hogan is proposing a program director performs daily monitoring of the lakes rather than divers coming in every day looking for work. There would be an on-call list. External surveys are still a critical part of operation. The cost can be in the \$10,000 - \$15,000.00 range. Mr. Hogan also recommended the town create a Lake Management Committee to oversee the invasive species project. With the advanced Sonal equipment fewer hours will be needed for East and West Caroga Lakes allowing monitoring to be done on other lakes within the town. He urged the town not to cut the budget but to continue to fund this committee.

Lastly, Mr. Hogan stated effective December 31, 2025, he will resign his position with the town as Director of the Invasive Species Program. He has learned a lot. He is willing to say on as an unpaid consultant or advisor.

Councilmember Glenn asked about the Cyanobacteria. Mr. Hogan stated we are still learning about that. It has apparently been here a lot longer than people knew. It was noted we haven't had any here but have the components that could cause them. We are aggressively working on detect it, treat it, and get rid of it Councilmember Glenn stated. .

Mr. Hogan noted the ADK SCALE Project – A Survey of Climate Change and Adirondack Lake Ecosystems. They are looking to do an analysis of the environment and its effect on lakes. They talked about coming early in the summer to put up a weather station and also some sensors to monitor the lakes. They were held up with their budget but are now there is a very sophisticated weather station on his dock. He noted the data has to be manually downloaded so they have to come back every so often. (applause)

Councilmember Glenn talked to Mr. Harazin on the stewards and de-con station projects. Mr. Harazin is working on round 4 of the DEC Aquatic Invasive Species Prevention and Rapid Response Grant.

**RESOLUTION #2025-116 to apply for funding under the NYS DEC Invasive Species Grant Program Round 4 for Aquatic Invasive Species Spread Prevention and for a Rapid Response and Control Project** was offered by Councilmember Glenn at the regular monthly meeting of the Caroga Town Board held on November 12, 2025.

**WHEREAS**, Marcus Harazin and the Lakes Management team work diligently to prevent the spread of invasive species within the lakes in the Town of Caroga, and

**WHEREAS**, the town has been notified that the round 4 grant application process is now open, now therefore be it

**RESOLVED**, that Marcus Harazin and James Hogan are hereby authorized to apply for funding under the New York State Department of Environmental Conservation Invasive Species Grant Program, round 4, for Aquatic Invasive Species Spread Prevention and for a Rapid Response and Control Project, and be it further **RESOLVED** that the project requires a 25% match and that the application(s) are due by December 17, 2025.

Seconded by Councilmember Sturgess

Adopted by a vote of 5 Ayes: Palcovic, Glenn, DeLuca, Sturgess, Cooper

Supervisor Palcovic noted the DASH program has to be maintained the line cannot be zeroed out. There has to be a line item for management. He stated it is a NYS requirement in order to receive grants.

**Town Building** – Councilmember Cooper reported the risers have been repaired for the Nathan Littauer (Clinic) septic that were damaged. The rocks have been put there. Councilmember Cooper noted the heat issue (mini splits) has to be revisited – it fell off the plate.

Councilmember Sturgess wanted to report that there are four spots on the roof of the Pole Barn above the insulation that are dripping. The Code officer will need to be contacted on this.

**Tourism Committee** - Councilmember DeLuca reported on the successful Trunk or Treat event. She thanked everyone that participated. A special thanks to Jen at Campers Corner for donating donuts, to Tod Rogers from Rogers Orchard for giving us cider. Everyone had a great time.

There will be a tree lighting at the CAC at Shermans on November 29<sup>th</sup>.

**Comprehensive Plan Committee** – Anita Long indicated that Chris Foss contacted the town about signing a contract with EDR.

**Supervisor's Report** - Supervisor Palcovic gave an update on the Golf Course Maintenance and Storage Barn. The project is going very well. There are a few glitches and we've just heard about a roof leak that we did not anticipate. It will be repaired. They are over 50% in completion on the project. Councilmember Sturgess noted the door won't be in until December 13th or so.

Supervisor Palcovic reported that he and Councilmember Cooper attended an engineering meeting with CT Male for several hours this morning regarding the design of the future club house, including how it will sit on the lot. There is a sketch of the layout of the building upstairs/downstairs. The supervisor will verify a property boundary line on Irving Pond Road. How it will be constructed was discussed. We are progressing and we can be ready to dig a hole in the ground when the snow goes. The grading was reviewed as it sits on the side of a hill. Councilmember Sturgess asked about the septic system. Supervisor Palcovic stated that Councilmember Sturgess dedicated his equipment and his time to evaluate the original sanitary sewer system – date (age) unknown - had to be investigated to see if it was feasible to use. This was a cost savings of tens of thousands of dollars. The findings were all positive. "It looks to be a very feasible system with minimal additional work needed." Councilmember Sturgess noted he had actual number of the gallons of water that go through the golf course.

At 7:00 pm the Public Hearing on the Fire Department Contract was opened. Supervisor Palcovic asked if anyone wanted to speak on it. The hearing will be open until 7:15 pm.

The supervisor then put forth a resolution to transfer the ownership a section of East Shore Road to the Caroga Arts Collective. The supervisor professed as follows -with having been in this building for 25 years, he stated there was a proposal to replace the building it went to referendum but did not pass. The cost was \$600,000.00 with a bond for \$999,999.00 and now the cost is in excess of 1.5 – 2 million dollars. Twenty-five years later we look back and say maybe we should have done it back then. ( A member of the public stated maintenance should have been done) The Supervisor next mentioned a sewer system that was proposed at an annual per unit cost of \$600.00. This project didn't move forward and today would be well over \$1000.00 per unit. The ironic part

is the main would go to Gloversville and the Supervisor noted the cost that Mayfield is paying (1/2 million dollars) for repairs to Gloversville prior to any flow. He stated any systems in the future are going to be astronomical. 20 years ago, could have, would have, should have. He wanted everyone to think about the future of things...Foresight is very important.

Councilmember Sturgess asked if there was going to be public comment before or no. The supervisor replied public comments will come after there will be questions.

**RESOLUTION #2025-117 to Adopt the plan to transfer the ownership of the Identified section of East Shore Road to the Caroga Arts Collective and adopt the current proposed improvement of Bath Avenue in accordance with the proposed plans and drawings put forth.**

Motion made by Supervisor Palcovic and Supervisor Palcovic said, "Seconded by Councilperson DeLuca."

**WHEREAS**, the proposed conveyance of a certain section of East Shore Road was identified in the comprehensive plan in 2011 to become a pedestrian walkway more or less, (and)

**WHEREAS**, the Town of Caroga Planning Board and the Town of Caroga Town Board adopted said comprehensive plan in the year 2011, (and)

**WHEREAS**, members of the Caroga Arts Collective and their representatives have previously conducted a formal presentation to members of the Caroga Town Board in public forum, (and)

**WHEREAS**, Caroga Arts Collective representatives have met with members of the Town Board as requested to answer multiple questions, (and)

**WHEREAS**, New York State Department of Transportation has given preliminary concurrence to the conceptual project details regarding traffic pattern changes, (and)

**WHEREAS**, the Caroga Arts Collective will pay for any and all costs associated with the proposed project, (and)

**WHEREAS**, the conveyance of the identified section of East Shore Road to the Caroga Arts Collective shall become a taxable parcel of said property regarding Town, County, Fire and School District, (and)

**WHEREAS**, the Town of Caroga Highway Superintendent has differeed his authority in regard to abandonment, closure or any similar rights given to him by New York State Law thus allowing the Town Boad Town of Caroga jurisdiction of this action, now therefore be it

**RESOLVED**, that this resolution be acted upon by the Town of Caroga Town Board in the appropriate manner to transfer the roadway identified within the scope of the project to be conveyed to the Caroga Arts Collective.

"Motion made and seconded, it is open for conversation gentleman and ladies." Supervisor Palcovic stated. "No one is making a comment. OK, we will take a vote."

All in favor two (2) Ayes: Palcovic, DeLuca Three (3) Opposed: Sturgess, Cooper, Glenn

Mr. Livingston gets up to leave saying “Unbelievable, Unbelievable.” Former Town Supervisor Beth Morris asks to hear the vote again. A roll call vote was then taken.

Councilmember John Glenn – Nay  
Councilmember Barbara DeLuca - Yes  
Councilmember Richard Sturgess – No  
Councilmember Matthew Cooper - No  
Supervisor Ralph Palcovic – Yes

(Applause)

**Public comment:** Tim Stock stated nobody should get that road first of all because it is a Town of Caroga road. It is not for sale. The Town of Caroga highway department took care of the road for years and years. You can’t give that road up. It is not for sale. Period.

Lynne Delesky one thing mentioned earlier on the mandate for building codes as of a few hours ago they don’t have to be all electric. This has been put aside by the appellate court, it just happened.

She is in support of closing that section of road in front of Sherman. She is on that road everyday on foot. A lot of people blast through the stop signs and speed down that road. Y intersections are not as safe as T intersections. She thought we should get together and do the right thing and make this a safer road for everybody. (applause)

Eileen Pelosi of 152 East Shore Road asked how many of the board live on the road. The clerk stated her property goes through to that road. Ms. Pelosi walks there every day. People fly on that road. There are people with children and grandchildren crossing to the beach, walking, bicycling, and it is dangerous. “When we have concerts down there look at how many people are in danger.” “It is scary.”

Councilmember Sturgess asked how does closing the road down change people running stop signs in front of your house? The speaker said they were going to take Bath Ave. and make it one way. Several persons stated that was not the case, the road will still be a two-way street. Kyle Price stated there wouldn’t be people cutting through from the state highway past Sherman’s. Supervisor Palcovic stated we know there is a speeding issue. He noted to mitigate that just so you know, even though we don’t have to respond to questions, the Supervisor stated in the budget next year there is funding for two speed signs one at either end of the road.

Kyle Price gave his address as 205 East Shore. He thanked the board “for considering us” and having conversations with the community members and town officials. “We feel it is a very important matter, not just for safety that has been brought up. Also, for the big picture of what we are planning at Sherman’s.” Sherman’s is a community space. Caroga Arts is fully committed to making it a community campus. The plan is to make it safer for people to enjoy. He stated they have talked to people about what they are interested in so they can do a better job of being an

advocate for the town. A 2023 plan calls for docks a beach and is easy to walk around. That was one of the objectives of the town comprehensive plan. Mr. Price feels “our plan”- master plan fits really well with the comprehensive plan. He noted people in the winter who are ice fishing park in their parking lot. He noted the town has been maintaining that road but Mr. Price stated it is within the historic Sherman’s parcel. Thus, they have ownership. They are prepared to deal with traffic with their engineer. He had thought their people were going to do a presentation tonight. Mr. Price encouraged the board to “reach out to us, if you have concerns, or questions, or what to know more about what we are planning.” Mr. Price stated they were not going away. They have gotten the carousel up to code, the bumper pavilion too all with CAC funds.

At 7:15 Supervisor Palcovic closed the public hearing in regards to the fire department contract. “That would put it cast in stone at this point.”

Mr. Contino 127 Hutchinson Road stated he and his wife are new residents to the Town of Caroga. He however has been here all of his life. He believed everyone was here tonight because we want to do better for the town and move things forward. Does the proposal do any harm? Mr. Contino stated there was absolutely no down side. In fact, CAC is going to pay so it won’t cost us anything. Does it improve the Town of Caroga? As far as he can see the best thing the town has going for it is CAC. It brings people here and has the ability to grow. It is the will of the people.

Beth Morris thanked the board for their hard work, and to the town clerk who has been here forever. In her opinion this was in bad form to put out on the agenda three hours prior to the meeting something that is so important to this town and controversial. There should have been more of a heads up on this topic. After being off of the board for ten years there are still a lot of people reaching out to her. If a bad decision had been made here tonight, and it wasn’t in her opinion, this would have been subject/gone to a permissive referendum. Mrs. Morris thanked the board for doing the right thing in her opinion and in many others.

Attorney Ayres then addressed the board. Her specialty is in highway law. She stated that the Town of Caroga does not own the road they own an easement for highway purposes. An easement does not give up ownership of anything. They have the right to use it as a highway. They were asking for a release because Bath Ave. is there and that creates a redundancy because they both serve the same purpose. She noted a case in Montgomery County where a road was redundant. It was a miss use of public funds to have two roads that do the same thing. (applause)

Mr. Wiedeman of Beech Ridge Road asked if they are going to shut the road down then why are we plowing it? Let them plow it so we can go back and forth. Supervisor Palcovic noted we still have that responsibility. It did not go through.

Karen Dutcher noted that she resigned from the Planning Board. She noted while on the board there was supposed to be a residency requirement to be on the board. She though those being considered should have to show a (drivers) license, where your taxes are filed because there have been a couple of issues now of two people coming on the board and not living here. There is one possibly coming up.



Mrs. Dutcher stated she is against the CAC having ownership of the road. During the winter there is no problem with traffic. Beginning July for six whole weeks they come here and they want to own the road...for six weeks. Something is wrong with that. The road is closed for a majority of the concerts. There isn't a safety issue. There hasn't been an accident, no one has been hit. She walks on that road all the time with her daughter and babies in strollers. She hoped the board would fight for our town too. "We can't give everything to the Caroga Arts Collective."

Kathy Manning stated that their season starts in May with Johnstown and Gloversville Proms and weddings. That is pretty much every weekend through October. Then there is Halloween and the tree lighting. They do not just go for six weeks. (applause)

Shannon Wager of State Hwy 29A wanted to talk about something that has nothing to do with the other speakers. She stated that she understands that misunderstandings can happen. She also noted she has no problem with the salary that was set on January 8<sup>th</sup> when Mr. Stock was appointed by the board to fill out the term of the Highway Superintendent. Mrs. Wager stated in no way is she trying to be petty. "I am speaking up because this board is not being transparent with the tax payers." At the October meeting she asked where the additional \$16,000.00 for that salary was coming (from) it was not on the line item in the amended 2025 column of the preliminary budget for 2026. She was not given an answer so she spoke to Supervisor Palcovic after the meeting and was told it was set illegally and that it didn't exist anymore. Mrs. Wager then filed some freedom of information law requests and found that there was a correspondence between the Supervisor and the town attorney about the board inappropriately setting the salary of the highway superintendent. A local law was one way to be compliant with the statute. There was never a local law put forth to change the salary. The town continued to pay Mr. Stock as if the salary were \$67,000.00 instead of the \$51,500.00 that was budgeted. On October 14 Mr. Stock resigned from the position of highway superintendent returning to his previous position as deputy highway superintendent.

Based on the \$51,500.00 yearly salary Mr. Stock only worked in that position from January 8<sup>th</sup> when he was appointed until October 14<sup>th</sup> when he resigned. This was only a total of 280 days. The daily rate of pay based on a salary of \$51,500.00 is \$141.10. So, for 280 days he earned \$39,508.00, but he was paid the entire \$51,500.00. Therefore, he was overpaid by \$11,992.00. She requested that this amount be repaid.

Supervisor Palcovic stated he did not exceed the budget limit. Mrs. Wager replied you paid him for a whole year's salary, but he only worked 280 days. You paid him for time he did not work. The supervisor stated right now he is being paid what the union contract is defined. Mrs. Wager again noted he was paid the full year's salary when he only worked 280 as the highway superintendent. Supervisor Palcovic state "it is more technical than that but we will have a discussion."

#### **Old Business:**

#### **New Business:**

The town received a request to approve pop up taproom for Pine Lake Lodge on 1/31/26, 2/7, 2/14, 2/21, 2/28 [Only allowed 4 per year]. The supervisor stated the date of the first event is an error. They are all in 2026. The board asked for clarification if they can only have four. A motion was made by Councilmember DeLuca to table this until the next meeting. Supervisor Palcovic stated – “it is tabled.” The Supervisor explained that a pop up is how they serve beer at the Pine Lake Lodge business by Stump City Brewery.

The town has a proposal for consulting services for Comprehensive Plan revision team. The clerk stated the proposal is from Environmental Design & Research, Landscape Architecture, Engineering & Environmental Services, P.C. of Saratoga Springs NY. The amount of the contract is not to exceed \$10,000.00 based on hourly rates of various staff. The clerk asked if it was in this year’s budget. Supervisor Palcovic stated it is in the budget.

**RESOLUTION #2025-118 to contract with EDR for services on the Comprehensive Plan** was offered by Supervisor Palcovic at the regular monthly meeting of the Caroga Town Board held on November 12, 2025.

**WHEREAS**, the Comprehensive Plan committee has reached out for assistance with their work on the plan, and

**WHEREAS**, a quote was received from Environmental Design & Research, Landscape Architecture, Engineering & Environmental Services, P.C. of 18 Division Street Suite 304 Saratoga Springs NY 12866 for professional consulting services, and

**WHEREAS**, Supervisor Palcovic has stated that there is money in the 2025 budget for this, now therefore be it

**RESOLVED**, that the Caroga Town Board does hereby move to enter into contract with EDR for services on the Comprehensive Plan and does authorize the town supervisor to sign said contract for an amount not to exceed \$10,000.00 with the hourly services of:

Lisa C. Nagle, AICP	\$190.00
Susan Caruvana, Planning Services Manager	\$125.00
Patrick O’Shea, Planner	\$ 85.00

Seconded by Councilmember DeLuca

Adopted by a vote of five (5) Ayes: Palcovic, Glenn, DeLuca, Sturgess, Cooper

**Correspondence:** Supervisor Palcovic noted each of the correspondence.

- 1) Letter from William Bryan
- 2) Letter of interest from Chase Steenburgh to be on Planning or Zoning Board of Appeals.
- 3) Letter re: road reconfiguration Supervisor Palcovic stated there were over forty in favor and three against. The clerk noted there were a few more against. She asked the supervisor about the letter she gave him for the town board this morning that he read in her office. He stated it was hard to discern to on junk mail and real mail. Mr. Cropsey asked how many were against. The Supervisor replied 3. The clerk thought there were more and noted the correspondence to the town

was because of an email sent out by Anita Long. One was also sent out by the CAC. The Supervisor stated it was the majority. The clerk stated that does not represent the whole town was her point.

**RESOLUTIONS:**

**RESOLUTION # 2025-119 to approve the request from James Contino to attend Training at Hudson Valley Community College in Troy as a member of the Planning Board** was offered by Supervisor Palcovic at the regular monthly meeting of the Caroga Town Board held on November 12, 2025.

**WHEREAS**, Mr. Contino is one of the newest members of the Planning Board, and

**WHEREAS**, New York State mandates that Planning and Zoning Board of Appeals members have four hours of training annually, now therefore be it

**RESOLVED**, that the Caroga Town Board does hereby move to approve the request from James Contino to attend Training at Hudson Valley Community College in Troy as a member of the Planning Board.

Seconded by Councilmember DeLuca

Adopted by a vote of five (5) Ayes: Palcovic, Glenn, DeLuca, Sturgess, Cooper

**RESOLUTION #2025-120 to make the following transfers as necessary to maintain a balanced budget:** was offered by Supervisor Palcovic at the regular monthly meeting of the Caroga Town Board held on November 12, 2025.

**WHEREAS**, the bookkeeper Joanne Young has determined that the following transfers are necessary to maintain a balanced budget, now therefore be it

**RESOLVED**, that the following transfers be made as listed below to maintain a balanced budget.

To: A7145.41 Trails Merch	\$ 1,250.00	
From: A7145.1 Trails P/S		\$ 1,250.00
To: A5182.4 Outdoor Lights	\$ 4,000.00	
From: A1990.4 Contingency		\$4,000.00
To: A1440.4 Engineer	\$37,000.00	
From: A1990.4 Contingency		\$22,000.00
A9060.8 Health Ins		\$15,000.00
To: DA9060.81 Drug Testing	\$ 50.00	
From: DA9060.8 Health Ins		\$ 50.00

Seconded by Councilmember Glenn

Discussion: Councilmember Sturgess asked what the \$37,000.00 was for. The supervisor replied probably some CT Male and the \$5,000.00 for the Barn that will eventually come back out of the construction project. Why is it coming out now though. Some was probably the golf course the supervisor replied. Councilmember Sturgess asked if that shouldn't be coming out of the golf course money? The Supervisor noted we have not established an account for the clubhouse. This H account is for the barn. The bookkeeper has to establish the other account.

Substance Compliance Officer Linda Gilbert noted there will be an expense for two more drug tests before the end of the year. One of tests is for a new employee and then there is one other. Supervisor Palcovic stated so there will be an additional transfer to cover the additional cost.

Adopted by a vote of five (5) Ayes: Palcovic, Glenn, DeLuca, Sturgess, Cooper

**RESOLUTION #2025-121 to adopt the following budget for the Pole Barn Construction Project** was offered by Supervisor Palcovic at the regular monthly meeting of the Caroga Town Board held on November 12, 2025.

**WHEREAS**, the Pole Barn renovation project is moving forward, and

**WHEREAS**, at the October Meeting the contract was awarded to Adirondack Landscaping in the amount of \$73,800.00, and

**WHEREAS**, Revenue of \$250,000 from the receipt of insurance money from the fire (currently in General Fund) will be used for expenditures as follows:

HO1620.1 Personnel	\$ 15,000.00
HO1620.2 Equipment	\$ 35,000.00
HO1620.21 Engineering Fees	\$ 35,000.00
HO1620.22 Inspection Fees	\$ 5,000.00
HO1620.24 Building Construction	\$ 110,000.00
HO1620.4 Building C/E	\$ 50,000.00

Total \$250,000.00

Seconded by Councilmember DeLuca

Adopted by a vote of five (5) Ayes: Palcovic, Glenn, DeLuca, Sturgess, Cooper

Resolution to approve the minutes of the September 25, October 7<sup>th</sup>, 8<sup>th</sup>, 14<sup>th</sup>, and 22<sup>nd</sup>, town board meetings was offered by Supervisor Palcovic. The motion was seconded by Councilmember Sturgess. All board members were in favor of the resolution/motion: Palcovic, Glenn, DeLuca, Sturgess, Cooper.

Councilmember Sturgess asked before we forget about this is the board going to talk about the clerk of the works for up there? Do we need to declare that position? The Supervisor stated that the position already exists on the budget.

At 7:37 pm Supervisor Palcovic made a motion to go into an executive session for a personnel matter. Councilmember Glenn seconded the motion. All board members were in favor of the motion: Palcovic, Glenn, DeLuca, Sturgess, Cooper.

At 8:07 pm Councilmember Glenn made a motion to exit from the executive session Councilmember DeLuca seconded the motion. All board members were in favor of the motion: Palcovic, Glenn, DeLuca, Sturgess, Cooper.

Supervisor Palcovic made a motion to pay the bills as presented for audit with one correction noted by the clerk. There was a prepaid bill # 299 for a storage unit in the amount of \$3,000.00 that should have been paid out of the H O account. The motion was seconded by Councilmember Sturgess. All board members were in favor of the motion: Palcovic, Glenn, DeLuca, Sturgess, Cooper.

At 8:08 pm Councilmember Sturgess made a motion to adjourn. The motion was seconded by Councilmember Glenn. All board members were in favor of the motion: Palcovic, Glenn, DeLuca, Sturgess, Cooper.

Submitted by Caroga Town Clerk

Linda Gilbert, RMC, CMC

General voucher #'s 401 to 438 – \$56,073.53

Prepaid voucher #'s 291 to 321 - \$29,496.04

Highway voucher #'s 179 to 199 - \$18,136.94

General Park voucher #'s 82 to 95 - \$5,149.36

Pole Barn vouchers #'s 1 to 6 - \$61,600.00