

State of New York
County of Fulton
Town of Caroga

Minutes of the Caroga Town Board regular monthly meeting held Wednesday January 13, 2016 at the municipal building located at 1840 State Highway #10 at 7:00 pm with the following persons in attendance by Roll Call:

Supervisor Robert Sullivan – Here
Council Member Anthony Sturchio - Here
Council Member John Glenn - Here
Council Member Beth Morris – Here
Council Member Jeremy Manning– Here

Other town department representatives in attendance were Steve Putman Highway Superintendent, Deputy Highway Superintendent – Charles Wager, Judith Aldinger – Deputy Town Clerk, Donald Travis – Building Maintenance, Shelia Yates – Code Officer, John Delesky – BTI coordinator, James Selmser – Planning Board Chairman Doug Purcell – ZBA Member, and 38 members of the public.

Supervisor Sullivan noted before the public comments he stated how he would like to run the meetings. He is fine to have dialog during the supervisors report and new business as long as it does not get carried away. This evening there are two people to address the board, the Town Historian Richard Nilsen and James Selmser – Planning Board Chairman they will give an update of what they have been working on for the year & last year and a half respectively.

Mr. Nilsen already submitted his year-end report last month. He recapped that the author of the 102 Club (102 Municipalities in the Adirondack Park) was here in 2014. Historians around the state are helping to promote tourism. One of his projects this year is the Now and Then photograph display in the hall. He contributed to Adirondack Architecture Guide – which is online to see the points of interest in Caroga Lake. He also does some photography and writing for the newspaper. He recently covered the polar plunge, and submitted a piece on Sherman's. Yearly the Leader Herald Newspaper has a contest for their calendar. Last year 4 of his photos made the cut and for 2016 - 5 are of Caroga. He promotes Caroga via his wife's weekly section called "Katherine's Corner." Caroga has a lot of media outlets.

Mr. Nilsen thanked the Highway Department for their winter work on the road.

Mr. Selmser gave an update of the Planning Board activities and updates and changes that they have been working on for the past two years. They have used the Comprehensive Plan to look at ways they could expand the uses in various zones. They drafted a letter of changes in March to the APA. It took 3 months for them to comment and give recommendations. The APA suggested some things not be changed. The Town definitions have to be uniform to match the APA's. The Planning Board reviewed solar farms and has since sent the APA another draft that was reviewed and came back with more comments. Initially the reviews were done in house by some of their staff, now since we are closer to finalizing everything their legal people have gotten involved. They gave more criticism/recommendations to look at. In about another

month the Planning Board will give a presentation of a timeline of what they went through and what they think they have accomplished and why we want to do what we are doing. Some of the things they believe they had needed to change the APA has a different views on. The document will be turned over to the Town Board and they can review it and make some possible changes. A public hearing would be held for public comment. The town attorney will look over the document also before finalized, and then back to the APA. This may take another 5 – 6 months after that. The new document is 147 pages, the previous documents is about 50. Definitions have been expanded.

Mr. Ronald McLain wondered what it takes to get the dog warden to respond to a call and respond to a problem. He stated that last week he reported to the clerk that there was a dead dog in the ditch next to his house. It was still there yesterday. “Why does he never show up to the town board meeting to give his own report?” Mr. Sturchio will see him tomorrow. The clerk stated Mr. Dutcher did not see the dog – he thought the owner had picked it up.

Mr. Hank McGrath – back in October he submitted to the council at that time, a document “Local Government Resolution for the Adoption of the Benefit Incentive Suspension Act”. This would do away with lifetime benefits for politicians and do away with insurance offerings for the council. This doesn’t affect those in office now or in the past. He stated there were about 20 people who get lifetime benefits in the town as time goes on this will accrue. He stated at the time this was instituted insurance was not mandated by the federal government. Years ago insurance was offered to get people to run for office. After last year’s elections you can see that is not necessary. He noted if five people took the buyout that equals \$12,500.00. The comptroller said the buyout could be waived – saves taxes. He asked the board to suspend lifetime benefits for the council and insurance for the council. Supervisor Sullivan explained the process to get something on the agenda it must be sponsored by a board member, then it is seconded, discussion, and a vote. That is the way to get a resolution to the floor.

Barbara Lee - has been attempting to track changes that have been made. She understands that the code office now has a salary of \$32,000.00. She wondered where there was a resolution in the minutes to make the job full time. Supervisor Sullivan responded “my predecessor liked to do things off the books. Sometimes we knew what was going on and sometimes we didn’t. I know there was a conversation in – probably prior to a meeting where she was made fulltime.” “We all know that the things Ralph did were not necessarily according to the book. But at this past organizational meeting we did make her fulltime. We did approve that with a majority vote of the board. The fulltime position as well as the salary.”

Department Reports:

Assessor’s Report – Mrs. Parker submitted a written report. The County Tax seems to be in question. She checked with Peter Galarneau, Real Property Director. The County tax went from \$3.10 to \$2.92 per \$1,000, however the mandates by the State of New York went from \$6.80 to \$9.23 per \$1,000, and mandates include Social Services. The Assessor stated it is “important to get an Assistant Assessor to replace me. One who works for me the same hours I do. I plan on working for another year. The education necessary to become an assessor, takes about one year to complete.”

BTI – No report from Mr. Delesky. The supervisor stated he knows we are applying for some licenses which the town will have to pay for.

Clerk/Registrar – The monthly report for December was presented to the board. Mrs. Gilbert noted that she has been summonsed for Jury Duty at the end of the month. The Town Clerks books were presented for audit.

Code Enforcement & Sanitation – Shelia Yates reported that in 2015 the department made \$7588.55 with a value of over \$1,347,553.59.00. She has 469 open permits at the beginning of the year. She has about 146 left to close out. She put in a request to attend the North Adirondack Code Enforcement Educational Conference.

Blight - There will be a blight committee meeting next Wednesday January 20th at 6:30 pm.

Dog Control – Mr. Dutcher submitted a report to the town clerk stating that he had five calls for the month. He responded and investigated two dog bite cases. The clerk stated there are 25 dog owners who have not renewed their licenses from last year. Mr. Dutcher assured the clerk that tickets will be written before the next meeting. The clerk stated that all dogs over four months of age harbored in the town must be licensed.

Golf Course – No Report – Supervisor Sullivan needs to obtain Mr. Jennings phone number.

Highway – Mr. Putman announced that winter is here. Yesterday they were invited to Harrisville to see the new truck. They signed papers to continue to build. It is at Viking Chives. It should be delivered by mid-February or end of February at the latest. They plowed till 11 pm last night and he went back out at 3am with the crew being called in at 4am.

Mr. Durkee has been talking to Mr. Putman about the boat washing station excavation. He does not have this on his agenda (in his budget) and wondered if the town was going to bid it out. Supervisor Sullivan stated it would come out of the general fund.

Mr. Putman noted that each year he discusses the town picking up the garbage at the NYS Campsite. It used to be a tradeoff because the Youth Program used their beach. Mr. Putman has never agreed with the town tax payers paying for this. He noted that last year the town did not use the campsite. If that continues then he doesn't feel the town should continue to pick up their garbage as a freebee. Supervisor Sullivan noted that last year we did not have an aquatics director that is why they didn't use the campground. Mr. Putman stated that the state has a truck drive right by the Caroga camp site on the way to Mud Road.

Mr. Putman asked the board to look into the National Grid streetlight that is on the back of the barn. They have their own light so it is redundant. National Grid needs to be contacted to take it down. This would save the town about \$25.00 per day. Supervisor Sullivan suggested taking an inventory of the street lights in town to see what is needed and what is not. The public was asked to report any street lights they see that are out or cycle on and off. Please report the pole number to a member of the board. Mr. Vickerson knows of one in Pine Lake.

Mr. Putman stated the garbage truck desperately needs to be replaced. Supervisor Sullivan was on the OGS website today. All of the contracts expired in 2014. He asked for a list of specifications for the new truck. The ones he saw ran in the neighborhood of \$160,000. Mr. Putman suggested piggybacking onto the Town of Oneida's recent purchase which means we would not have to go out to bid for the chassis only for the packer part.

The town barn still needs new interior lights. When a survey was recently done the lights were reported as being energy efficient. They just aren't effective. Fulton County Electric did give him a quote a while back. The quote included an upgrade in the service entrance. Mr. Putman was asked to bring the estimate to the board. Supervisor Sullivan noted the AOT class for newly elected officials today they spent 2 hours on the bidding process.

Mr. Putman would like to look into replacing the Chevy pickup truck. It is not far from being red tagged. You can see the road going by between your feet. No one wants to drive it in the slush. Supervisor Sullivan suggested meeting with the Budget Director.

Lake Steward Program – one of the agencies that is helping to develop the site put together a document showing what they would like it to look like. They are working on the grant with recommendations from the lake associations and the Towns of Bleecker, Johnstown, and Stratford.

Town Hall Building – Mr. Travis reported that he conducted a safety inspection on all the exit lights and fire extinguishers. Supervisor Sullivan stated that an electrician should be hired for the problem at the main entrance. Council Member Sturchio stated that Mr. Stumpf said there was a lot of heat escaping out of the gym roof. He stated there are dampers on the vents that should be closed. Kent Kirsch stated there is spray foam insulation for flat roofs. One of Supervisor Sullivan's priorities for the year is the condition of the Town Hall Building.

Weeds – Supervisor Sullivan stated the weeds are under the ice. Currently there was a report of 3 inches of ice.

Youth – No report. Supervisor Sullivan noted the need to look for an aquatics director. Council Member Morris will contact the Youth Director this week. The aquatics director must be 21 year of age and a certified lifeguard. It was suggested to look for someone who is going into teaching with an athletics major.

Supervisor's Report

RESOLUTION #2016-008 to Change outside door locks at the town building and at Sherman's was offered by Council Member Sturchio at the regular monthly meeting of the Caroga Town Board held on Wednesday January 13, 2016 at Caroga Town hall. **WHEREAS**, Supervisor Sullivan noted in his report this evening that he wanted to change the outside door locks at the town building and at Sherman's including the padlock. Now therefore be it **RESOLVED**, that the Caroga Town Board does hereby move to change the outside door locks at the town building and at Sherman's. Council Member Glenn seconded the motion.

Discussion: asked if the keys would be passed out to the members of the board. Supervisor Sullivan has a list of who has keys.

Adopted by a vote of 5 Ayes, Sullivan, Sturchio, Glenn, Morris, Manning

RESOLUTION #2016-009 to re-appoint Frank Malagisi to Zoning Board of Appeals was offered by Council Member Sturchio at the regular monthly meeting of the Caroga Town Board held on Wednesday January 13, 2016 at Caroga Town hall. **WHEREAS**, Supervisor Sullivan noted in his report this evening the need to reappoint a zoning board member, and **WHEREAS**, Mr. Malagisi of PO Box 236 Caroga Lake NY has been a member of the board since April 10, 2006, Now therefore be it **RESOLVED**, that the Caroga Town Board does hereby move to re-appoint Francesco (Frank) Malagisi to serve another term on the Zoning Board of Appeals and whose term shall run until December 31, 2020. Supervisor Sullivan seconded the motion.

Discussion: Council Member Sturchio asked if he wanted to serve again.

Adopted by a vote of 5 Ayes, Sullivan, Sturchio, Glenn, Morris, Manning

RESOLUTION #2016-010 to Appoint Lynne Delesky to Planning Board was offered by Supervisor Sullivan at the regular monthly meeting of the Caroga Town Board held on Wednesday January 13, 2016 at Caroga Town hall. **WHEREAS**, Supervisor Sullivan noted in his report this evening the need to appoint a Planning Board Member to fill the vacancy created by Shirley Holliday due to her resignation on the board, and **WHEREAS**, Lynne Delesky P O Box 466/ 255 Shore Road East Caroga Lake NY did serve as an alternate member. Now therefore be it, **RESOLVED**, that the Caroga Town Board does hereby move to appoint Lynne Delesky to serve a 7 year term on the Planning Board and whose term shall run until December 31, 2023. Council Member Morris seconded the motion.

Discussion: None

Adopted by a vote of 5 Ayes, Sullivan, Sturchio, Glenn, Morris, Manning

Supervisor Sullivan stated that there is an open position on the Board of Assessment Review. A letter of interest from Karen Wheeler was sent to the Town Clerk. She noted in her letter that according to the Real Property Tax Law members of the Board of Assessment Review (BAR) have knowledge of real property values in the area. She has been a Real Estate Broker for about 10 years at one time also held an appraisal license but has since given it up. She is a lake resident and specializes in lake properties.

RESOLUTION #2016-011 to Appoint Karen Wheeler to the Board of Assessment Review was offered by Council Member Glenn at the regular monthly meeting of the Caroga Town Board held on Wednesday January 13, 2016 at Caroga Town hall. **WHEREAS**, Supervisor Sullivan noted in his report this evening the need to appoint a Board of Assessment Review (BAR) Member, and **WHEREAS**, Karen Wheeler of 408 Kasson Drive Caroga Lake NY did submit a letter of interest to serve the town in that capacity. Now therefore be it **RESOLVED**,

that the Caroga Town Board does hereby move to appoint Karen Wheeler to serve a 5 year term on the BAR Board of Assessment Review and whose term shall run until September 30, 2020. Council Member Morris seconded the motion.

Discussion: It was noted that Ms. Wheeler did serve on the Planning Board at one time also.

Adopted by a vote of 5 Ayes, Sullivan, Sturchio, Glenn, Morris, Manning

She will be notified of the date and location of training options – the training is mandatory.

Supervisor Sullivan noted there are two alternate positions open on the Planning Board and one alternate position on the Zoning Board of Appeals. If anyone is interested in serving on either board please send a letter of interest to the town board.

Supervisor Sullivan announced that the NYS Parks & Recreation Grant for Sherman's was rejected. He read from a letter dated December 10, 2015 addressed to Mr. Ottuso. They received 294 eligible applications requesting over 77 million dollars. There was only 16 million available for distribution.

RESOLTUION 2016-012 to Contract with Fulton Co Planning Department was offered by Council Member Sturchio at the regular monthly meeting of the Caroga Town Board held on Wednesday January 13, 2016 at Caroga Town hall. **WHEREAS**, Supervisor Sullivan noted in his report this evening the need to contract with the Fulton County Planning Department for services in 2016, and **WHEREAS**, for the past two years the town has utilized the services to update the town's zoning ordinance, now therefore be it **RESOLVED**, that the Caroga Town Board does hereby move to enter into contract with the Fulton County Planning Department for services in the amount not to exceed \$1,500.00 with the first 10 hours being free, and shall be billed quarterly for services. Supervisor Sullivan seconded the motion.

Discussion: Council Member Morris asked what the cost was once the town goes over the allotted hours. The clerk stated in the bills this evening Mr. Mraz has submitted a voucher for \$43.00 per hour for 3 hours for the last two month of last year. The public was invited and encouraged to attend their meeting held the first Wednesday of each month.

Adopted by a vote of 5 Ayes, Sullivan, Sturchio, Glenn, Morris, Manning

RESOLUTION 2016-013 to Contract with the Fulton County Office of the Aging for Services in 2016 was offered by Supervisor Sullivan at the regular monthly meeting of the Caroga Town Board held on Wednesday January 13, 2016 at Caroga Town hall. **WHEREAS**, Supervisor Sullivan noted in his report this evening the need to contract with Fulton County Office for the Aging for services in 2016, and **WHEREAS**, for many years the town has utilized the services of the Office of the Aging , now therefore be it **RESOLVED**, that the Caroga Town Board does hereby move to contract with the Fulton County Office of the Aging to provide space for the meal site located at Town of Caroga Town hall for the year 2016. Council Member Morris seconded the motion.

Discussion: Council Member Sturchio asked if that included trips, No was the response.

Adopted by a vote of 5 Ayes, Sullivan, Sturchio, Glenn, Morris, Manning

Supervisor Sullivan asked the board members to briefly share their priorities for the coming year: Council Member Sturchio – 1) renovate the heating system, 2) increase line item for town clerk, 3) change zoning so you can build a garage prior to building a home, 4) Build a salt shed, 5) have a noise ordinance in town, 6) public ice skating. Mr. Travis stated years ago across the street was flooded and only a couple of people utilized it. Plowing off a section of the lake was mentioned.

Council Member Glenn: 1) clean water, clean air and clean environment – through the weed and steward programs we are moving forward but have a long way to go. The blight committee was an ad hock committee in the beginning but will move forward more aggressively in the spring.

Council Member Morris: 1) resolving the issue with Morey Road, Businesses in town have suffered 2) The building needs work, 3) wants to understand and study town law as a new council member on the block and establish a dialog and be accessible to the town's people.

Council Member Manning: 1) dealing with blight is a big issue – revision of the Junk Law to make it more enforceable and a more aggressive approach moving forward, 2) coming up with a clear path and systematic approach to deal with Sherman's, 3) meet with Kyle Price at a scheduled time with the board, 4) get numbers for a salt shed, 5) purchase a garbage truck

Supervisor Sullivan 1) concerns about town hall and the disgusting smell in the gym, 2) look at the heating system, 3) replace flooring/carpet at town hall, 4) garbage truck, 5) create a long range plan for equipment for the highway dept. 6) long range financial planning for the town.

The Supervisor announced that Kent Kirsch has put together a program to put all these items together to discuss them all together, prioritize them and focus on.

At 5:02 this evening the Supervisor received an email from Attorney Ferlazzo regarding Morey Road. He will call an executive session to discuss how the board wants to proceed.

Supervisor Sullivan announced that Fulton Road was missed while during the assessor's inventory. Jennifer Blowers will be going out to do that and pay her on a per parcel basis if that is OK with the Board.

Emails – this was discussed in class today. They are all a matter of public record. Supervisor Sullivan stated copies of the communications the board has been having among themselves were also sent to the town clerk. Anything involving a legal matter cannot be accessed by the public however. He asked the board to keep it in mind that emails are public records. Council Member Sturchio asked when the new email addresses would be available. The website also needed to be discussed.

Old Business: Supervisor Sullivan asked for any Old Business, Council Member Glenn brought up the letter from Mr. Russitano from a couple of months ago. He wants to have a petition

available this evening and in the clerk's office on the condition of State Highway 29A. other copies will be placed at the post office, Vrooman's, Canada Lake Store, and Campers Corners. Council Member Morris did not think a petition at the post office was allowed. Other residents were concerned about the condition of State Highway 10 going to Stratford where it was stoned and oiled and from Pine Lake north to the Town line. Mr. Russitano has contacted DOT in Utica. The Assemblyman will also be contacted.

Highway Superintendent Putman noted that there is a problem with the flag pole on the building. There is a banging that occurs with the slightest wind. Supervisor Sullivan stated he has an old (heavy) flag pole from the canal system. The current flag is also too small for the pole.

New Business: Council Member Manning discussed the following concerns under new business.

- 1) Discussion of agenda being finalized and distributed to board members/made available to public no less than three business days before a board meeting (End of Friday preceding the Wednesday meeting)- this will give the Board and the public all more time to prepare for meetings and decisions to be made. The board was asked to send things throughout the month for the next agenda.
- 2) Resolution to officially reach out to the Caroga Arts Collective (Kyle Price) and scheduling a Town Board work session with them at some point in the next few months. He would like to write a letter to set this up. Kent Kirsch put some thoughts together to share. What happened last year with Sherman's was – “we want to avoid situations like that and move forward in a positive way.” Last year it wasn’t so much about what happened “getting Sherman’s was great,” it was just how it happened. He was thinking about how we go about deciding what we end up doing with Sherman’s so we do it in a way that is transparent with plenty of input from people in the town. The objective of this approach is to identify more than one option for Sherman’s. A resident did note that a lot of residents did send in options/proposals that were completely ignored and just favored one guy. Supervisor Sullivan noted he does have a file of that information. This would consider all options and don’t want to miss any opportunities with that property. Having a group responsible for identifying and developing ideas for Sherman’s and to have more than one option was discussed. There may be a whole new option never considered. The advantages and disadvantages of each option would be discussed. The group would discuss the impact on tourism, local businesses, and quality of life. Then the group based on all those assessments would make a recommendation to the board on what the best option might be.

The second thing is he has heard that nothing has been done with Sherman’s since they received it. If “we” are serious in the interim we should make it nicer. Superficial things could be done like a little paint, and landscaping. He has talked to people and there are enough who would go out for a day and do that. He proposes a cleanup team.

The third piece of this is once the multiple options have been determined have a town referendum so people can vote on it. He thinks this is too important an issue not to have a town vote.

Council Member Manning thinks a dialog with the music group is owed that. He also suggested a public request for ideas not just for ideas but for formal presentations. Everyone has an idea. Having a RFP (request for proposals) was suggested. Mr. Kirsch suggested having citizens and non-citizens (business leaders in the county) on the committee. This would create more transparency.

Council Member Manning wondered what the best way to weigh and assess the proposals via a vetting by the public. Mr. Kirsch stated that the committee would whittle down, by some process, to have a manageable number. If there was a really good idea but the person did not have the means to fund it the idea it would still be brought forward to the board to figure out.

A resident wanted to make sure the proposals would compare apples to apples with a structured approach.

Council Member Manning stated that depends on it being transferred. It couldn't be a referendum it has to be done by the board, as far as a transferring property. But that would have to be made subject to a referendum thereafter – so people would still have a chance to vote on it through the referendum after the fact he believed.

Barbara Lee stated one thing we have not contemplated is we don't have, the way the land is cut up right now, the possibility of creating a viable septic system for that property because Mr. Abdella owns the lands that we would use to expand and provide a backup system is her understanding. That is a huge stumbling block for anything that we want to create there. This has to be taken into consideration with all of these proposals. Council Member Manning stated this will be part of the decision the APA makes with the subdivision approval. She is still hearing that Mr. Abdella thinks the voided agreement is valid. She stated we have to proceed cautiously.

RESOLUITON #2016-014 to reach out to the Caroga Lake Music Festival was offered by Council Member Manning at the regular monthly meeting of the Caroga Town Board held on Wednesday January 13, 2016 at Caroga Town hall. **WHEREAS**, Council Member Manning discussed with the board his thoughts about meeting formally as a board with representatives of the Caroga Lake Music Festival, and **WHEREAS**, a discussion on various approaches to dealing with the property known as Sherman's was discussed, Now therefore be it **RESOLVED**, that the Caroga Town Board does hereby move to set up a meeting with Kyle Price at a date and time convenient to all in the near future. Council Member Sturchio seconded the motion.

Adopted by a vote of 5 Ayes, Sullivan, Sturchio, Glenn, Morris, Manning

Council Member Manning's agenda items cont'd.

3) Checking in with Steve regarding the salt shed plans progress, if there are grounds for it, resolution to go out to bid so he can present the plans to contractors and we can get some actual idea of price. Highway Superintendent Putman noted the next step would be to double the size and have an engineer design the structure from the Northville plans and get bids from there.

RESOLUITON #2016-015 to move forward with getting engineered plans for a Salt Shed

was offered by Council Member Glenn at the regular monthly meeting of the Caroga Town Board held on Wednesday January 13, 2016 at Caroga Town hall. **WHEREAS**, the board discussed the process of obtaining bids for a salt shed in the town and, **WHEREAS**, the town obtained a copy of plans used by Northville for their salt shed and have discussed doubling the size of that structure for our proposed structure, and **WHEREAS**, the Highway Superintendent noted that he would contact Andy Bell to obtain stamped plans for the structure, Now therefore be it **RESOLVED**, that the Caroga Town Board does hereby move to move forward with this process. Council Member Sturchio seconded the motion.

Adopted by a vote of 5 Ayes, Sullivan, Sturchio, Glenn, Morris, Manning

4) Discussion of garbage truck situation and a plan established.

5) BTI- applicants receive reimbursement for the fee of BTI online class after the passage of the online test. Currently we only reimburse for the in-person training. Currently applicants must miss 4 days of work in order to take the class. Council Member Manning stated the BTI director has had difficulty finding applicants because no one wants to give up 4 days of work to possibly loose four days wages. There is an online class but the town does not compensate people to do that. Council Member (Dr.) Glenn stated he has been reimburse from his employer for online courses.

RESOLUITON #2016-016 to reimburse BTI applicators for online training upon successful testing was offered by Council Member Manning at the regular monthly meeting of the Caroga Town Board held on Wednesday January 13, 2016 at Caroga Town hall. **WHEREAS**, the board discussed the process of training applicants for the BTI Program and, **WHEREAS**, the town does not currently reimburse candidates for the time spent on online training for the test, Now therefore be it **RESOLVED**, that the Caroga Town Board does hereby move to make this available on an as needed basis this would not be the primary way to get education for the course with the applicant having to pass the test for the reimbursement to be given. Council Member Morris seconded the motion.

Adopted by a vote of 5 Ayes, Sullivan, Sturchio, Glenn, Morris, Manning

6) Golf Course use by MCSD for XC ski events- Resolution to allow this. Supervisor Sullivan received some paperwork back from the school district regarding their insurance. He also received paper work from our insurance company – like a contract “use of facilities agreement,” to be filled out by the Mayfield School District. Council Member Glenn was in favor of moving forward with this. He would like to expand this and have a warming hut and food. Supervisor Sullivan noted we are a secondary site when Lapland Lake has open water on their trails. The board may want to consider renewing this agreement annually.

7) Blight- discussion of reevaluating Junk Law (submitting to Ferlazzo for review); coming up with a more specific approach, a detailed approach that defines the role of the Town, its officials, committees, and citizens, and spells out the actions and responsibilities of each. Possibility/legalityof addressing different areas of town through a multi-phase

approach. Council Member Manning would like the town attorney to review the Junk Law to make it more enforceable and inclusive for our needs. He would like to have a more detailed and specific approach for the committee's and citizens actions and responsibilities of each. Council Member Glenn suggested having Mr. Ferlazzo attend the blight meeting on January 20th along with Rob Robbins a retired Code Officer from Gloversville who will be here. Council Member Manning wanted to attend that meeting and suggested having a town work session.

Correspondence:

FC Dept. of Solid Waste Holiday Jan. 18th MLK Day Transfer Station Closed but open on Tues. 8 to noon, Recycling Calendars are available

New Freon & Tire fluorescent bulb disposal flyer

EAP Agreement

Workers Compensation 4th Quarter assessment from Jon Stead

Historian Richard Nilsen – year-end report

Laberge Group – funding opportunity

APA-Congratulations to Supervisor Sullivan and encourages communication with them

Update from Kyle Price 2016 Music Festival Dates and new Advisory Council

Hank McGrath USA Freedom Act revised version was passed by Congress and signed by President

Council Member Glenn requested \$5,000.00 in startup money for the Blight Committee.

Supervisor Sullivan suggested talking to Attorney Ferlazzo about this. He was concerned about the town's responsibility and volunteers entering private property. Council Member Manning asked where the fines go. Can the town make a local ordinance so the fines go to the town?

Council Member Morris thought most of the fine money goes to the state. Justice Subik was in attendance and reviewed the process with the board. Council Member Manning was in favor of having a strictly volunteer group and not have them be associated with the town.

Resolutions:

RESOLTUION 2016 # 017 to sign the EAP Agreement was offered by Supervisor Sullivan at the regular monthly meeting of the Caroga Town Board held on Wednesday January 13, 2016 at Caroga Town hall. **WHEREAS**, the board received the annual agreement with St. Mary's Hospital and, **WHEREAS**, the agreement is on file in the Town Clerks office now therefore be it **RESOLVED**, that the Caroga Town Board does hereby move to sign the Employee Assistance Program agreement at a cost of \$180.00 - \$15.00 for each employee ½ of the payment is payable contemporaneously with the entry into this agreement and the second half payable on July 1, 2016. Council Member Morris seconded the motion.

Adopted by a vote of 5 Ayes, Sullivan, Sturchio, Glenn, Morris, Manning

RESOLTUION 2016 # 018 to allow Code Enforcement Officer to attend North Adirondack Code Enforcement Educational Conference was offered by Supervisor Sullivan at the regular monthly meeting of the Caroga Town Board held on Wednesday January 13, 2016 at Caroga Town hall. **WHEREAS**, the Code Enforcement Officer, Shelia Yates notified the board of the upcoming Northern Adirondack Educational Conference in Lake Placid and, **WHEREAS**, the Code Officer desire to attend the meeting on February 28 to March 3rd 2016, Now therefore be

it **RESOLVED**, that the Caroga Town Board does hereby move to allow the Code Officer to attend and for expenditures for the training to come out of A3620.4. Council Member Glenn seconded the motion.

Adopted by a vote of 5 Ayes, Sullivan, Sturchio, Glenn, Morris, Manning

At 8:35 pm Supervisor Sullivan made a motion to enter into an executive session for the purpose of discussing the medical, financial, credit or employment history of a particular person or corporation or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation, in regards to the town website. Council Member Glenn seconded the motion. The town clerk was asked to attend the session. At 8:45 pm Council Member Glenn made a motion to exit from the executive session. Council Member Manning seconded the motion. All board members were in favor of the motion.

Resolution #2016-019 to hire Linda Gilbert be the town Webmaster was offered by Supervisor Sullivan at the regular monthly meeting of the Caroga Town Board held on Wednesday January 13, 2016 at Caroga Town hall, **WHEREAS**, the Board entered into an executive session to discuss the hiring of a person to post information on the website , and **WHEREAS**, the board asked Linda Gilbert, Town Clerk take on this extra job duty with compensation being offered in the amount of \$720.00 per year, now therefore be it **RESOLVED**, that the Town Clerk Linda Gilbert shall work as the webmaster for the Town of Caroga for the year. Council Member Morris seconded the motion.

Adopted by a vote of 5Ayes, Sullivan, Sturchio, Glenn, Morris, Manning

At 8:51 pm Supervisor Sullivan made a motion to enter into an executive session to discuss a legal matter that being Morey Road. Council Member Glenn seconded the motion. At 9:00 pm Council Member Glenn made a motion to exit from the executive session. Council Member Sturchio seconded the motion. All board members were in favor of the motion. There were no decisions as a result of this executive session at this time.

Resolution #2016-020 to send various members of the Planning & Zoning Board to training was offered by Supervisor Sullivan at the regular monthly meeting of the Caroga Town Board held on Wednesday January 13, 2016 at Caroga Town hall. **WHEREAS**, the town board was notified of an upcoming training for Planning & Zoning Board members in Saratoga Spring NY, and **WHEREAS**, three members of Planning Board and one member of the Zoning Board of Appeals have indicated that they would like to attend the training, and **WHEREAS**, it is mandatory for all ZBA & Planning Board members to have four hours of training per year, now therefore be it **RESOLVED**, that the Town Board does hereby approve James Selmser, Al Kozakiewicz, Lynne Delesky, and Douglas Purcell to attend the training on January 27, 2016 in Saratoga Springs NY and the costs associated with the seminars. Council Member Manning seconded the motion.

Adopted by a vote of 5Ayes, Sullivan, Sturchio, Glenn, Morris, Manning

Council Member Sturchio made a motion to pay the bills as presented for audit and to adopt the minutes of the December 9th and December 29th meetings. Council Member Glenn seconded the motion. All board members were in favor of the motion.

At 9:05 pm Council Member Glenn made a motion to adjourn. Council Member Sturchio seconded the motion. All board members were in favor of the motion.

Deputy Town Clerk Judy Aldinger did ask for a correction of Resolution #2016-004 listing one of the clerk salaries. Supervisor Sullivan stated it would be done at the next meeting.

Respectfully Submitted,

Linda M. Gilbert, RMC, CMC
Caroga Town Clerk