

## March 27, 2025 Meeting Minutes

### Comprehensive Plan Committee (CPC)

CPC Chair Chris Foss led this monthly meeting at Caroga Town Hall from 6:00 to 7:15 PM.

Committee members present were: Chris Foss, Rachel Simonds, Anita Long, Doug Purcell, Jim Hale, and Jeremy Manning. Dave Cummings was unable to attend.

#### 1. Prior Meeting Minutes

- The committee waived reading and accepted 02/27/2025 monthly meeting minutes.

#### 2. Public Survey 1 Questions

- Vice Chair Rachel Simonds, who is administering <https://carogacomprehensiveplan.wordpress.com> and Survey Monkey, created a draft survey for all members to review.
- Committee members agreed to edit the question, "Why might you move (or not move) to Caroga full time?" to "What prevents you from moving full time to Caroga?"
- Committee members agreed to add, "How long have you been a part-time resident or visitor?"
- Committee members agreed that the public will be asked to complete the survey by August 15, 2025.
- Rachel Simonds edited the survey, Doug Purcell checked it, and the Committee finalized it.
- Rachel Simonds created a QR Code for the Survey (<https://www.surveymonkey.com/r/6YKGPTZ>).
- A SurveyMonkey link and cpc\_survey1\_final.PDF will be posted on the above website.

#### 3. Public Survey 1 Postcard

- Chris Foss got a price quote from Brian at the Fulton County Printing Department. For 1700 Postcards, the price is \$85 for Black Ink and \$153 for Full Color. Price is for either small or large cards.
- Anita Long printed labels for the 1642 families from Caroga property tax lists.
- Committee members agreed to print 1642 cards plus about 500 to distribute across town.
- Committee members preferred the large cards with the woodland header, with minor edits.
- Anita Long will revise cpc\_large\_postcard1 template and send it to Chris Foss to get a final quote.
- Chris Foss will work with Barb DeLuca to get Town Board approval at their April 9, 2025 meeting.

#### 4. 2011 Comprehensive Plan Review

- Committee members returned to discussion of the 2011 Comprehensive Plan.
- Jeremy Manning noted ongoing needs for a planning grant to fund consultation with writing the plan, drawing on the initial work and public input from the committee's first phase of the process.
- Chris Foss noted that he knows a professional planner who the committee might consult.
- Discussion also considered features of Town Center that were included in the 2011 Plan.
- Note was made of the proposed 2011 Town Center streetscapes (p. 5. "Abandon the section of S. Short Road along the former Sherman's property...and have traffic directed onto Bath [and Grove] Avenues...reconfigured into a "T" intersection with NYS Route 29A/10." In addition, "Include sidewalks, bike lanes, landscaping, trees, and streetlights.") Will the current Town Board approve using public grant funds (e.g., CHIPS, etc.) to implement these "key road improvements"?
- Jim Hale added that he and Supervisor Ralph Palcovic discussed finding a place for pickleball courts.

# THE CAROGA PROCESS

## PLANNING FOR THE FUTURE

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### 5. New Member

- On March 12, the Town Board appointed Jim Contino and Kim Walker (alternate) to the Planning Board, and Kim Walker will be joining the Comprehensive Plan Committee.

### 6. Next Meeting

The next meeting will be Thursday, April 24, 2025 at 6:00 PM.

Respectfully submitted,  
Anita McMartin Long  
CPC Member and Secretary